

VILLAGE OF NORTH FREEDOM

RESOLUTION 2020-524

A RESOLUTION FOR VILLAGE OWNED COMPUTER USE AND VILLAGE EMAIL ACCOUNTS

WHEREAS, The Village of North Freedom encourages its Board Members to use the village owned computers and technology resources in a creative and productive way.

The Village Board of the Village of North Freedom, Wisconsin do ordain the following rules for the usage of the village owned computers;

1. This computer is to be used STRICTLY for Village of North Freedom related business items.
2. Any misuse of this resource resulting in malware and/or viruses will be a cost incurred by the individual using the computer to have it restored or replaced.
3. The local account (NorthFreedom1, etc.) on the laptop itself will be something monitored by the Village President or Village Clerk/Treasurer.
4. This laptop will have Adobe PDF Reader™ and Zoom Meetings™ already loaded on them. If any other application is needed, the user will have to contact the Village President or Village Clerk/Treasurer to explain what the application is to be used for and how it relates to the functioning Village of North Freedom related business.

WHEREAS, The Village of North Freedom Board Member Trustees will have Village of North Freedom Gmail™ accounts to access village related emails.

The Village Board of the Village of North Freedom, Wisconsin do ordain the following rules for the usage for Village of North Freedom Gmail™ accounts;

1. This email is to be used STRICTLY for Village of North Freedom related business items.
2. Email usage may reflect the overall image of the Village of North Freedom. With that in mind, all emails do not have to be formal, but they must appear professional in appearance and tone.
3. The Gmail™ accounts will be linked to a Microsoft™ account where Board Members can access Microsoft™'s free web based products (Word, Excel, Powerpoint, etc.).

So Passed on this 14th day of December 2020 on a motion presented by D. Anstett
and seconded by B. Schwarz.

This resolution was adopted at the Village of North Freedom Regular Board Meeting held on
December 14, 2020.

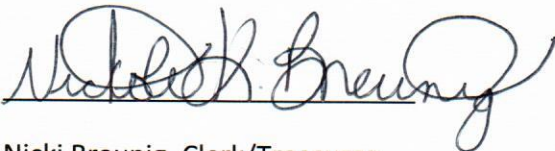
Approved:

A handwritten signature in cursive script, appearing to read "Andrew Dear", written over a horizontal line.

Andrew Dear, Interim Village President

I hereby certify that this resolution was duly passed by the Village of North Freedom Board
during its regular session on the 14th day of December 2020.

Attest:

A handwritten signature in cursive script, appearing to read "Nicki Breunig", written over a horizontal line.

Nicki Breunig, Clerk/Treasurer