

Village of North Freedom

Application for Driveway Permit & Driveway Permit

Applicant's Name: _____ Date: _____

Applicant's Address:

Phone: _____ Email: _____

Property Owner's Name: _____

Address for Proposed Driveway:

Proposed Use of Property: _____

On the back of this page, or on a second page, provide a sketch of the proposed driveway, including grade, slope, width and length of the driveway and indicated turnoffs, if required, and the dead-end turn-around (if applicable).

Specify Erosion Control Procedures to be Utilized: _____

Specify Proposed Roadbed Base, Including Depth and Type of Material: _____

The following specifications shall apply to all new driveways per the Village of North Freedom Ordinances, Chapter 8 titled "Public Works", section 8.08 titled "Driveways":

- (1) PERMIT REQUIRED. No person shall construct any new driveway across any sidewalk or curbing without first obtaining a driveway permit from the Director of Public Works. The applicant for a driveway permit shall file the application with the Director and furnish a drawing designating his property lines, the location and width of the proposed driveway and the location of any driveway and street intersection within 150 feet of the proposed driveway.
- (2) FEE. The fee for a driveway permit is **\$25.00** and shall accompany the application
- (3) SPECIFICATIONS FOR DRIVEWAY CONSTRUCTION. (a) Width. No driveway shall exceed **20 feet in width** at the outer or street edge of the sidewalk unless approved by the Village Board. (b) Interference With Intersections Prohibited. At street intersections, a driveway shall not provide direct ingress or egress to or from the street intersection area and shall not occupy areas of the roadway deemed necessary by the Village Board for effective traffic control or for highway signs or signals. All applications providing for location of a driveway within 50 feet of an intersection in residential districts and 150 feet in commercial and

industrial districts shall be submitted to the Village Board. The Board shall approve or disapprove the granting of the permit upon determining whether or not such driveway would be detrimental to traffic control and safety. (c) Interference With Street Prohibited. No driveway apron shall extend out into the street farther than the face of the curb or roadway surface. (d) Number of Driveways Limited. **No more than one driveway shall be constructed for any residential lot or premises without the approval of the Village Board.** (e) Workmanship and Materials. All driveway entrances and approaches which are constructed across sidewalks shall be paved in accordance with the requirements for sidewalk construction (see chapter 8, section 8.06(5) of the Village of North Freedom Ordinances). When curb or gutter is removed, the new connection shall be of equivalent acceptable material and curb returns shall be provided or restored in a neat workmanlike manner. Driveway surfaces shall connect with the street pavement and sidewalk in a neat workmanlike manner.

The maintenance of the driveway shall be the responsibility of the applicant and / or property owner.

Signature of the applicant: _____

When complete, this application should be submitted with the Village Clerk, who will forward it to the Village Board of Trustees. The Board will meet at the Regular Board Meeting of the month (2nd Monday of every month at 7:00 P.M. at the North Freedom Community Center), consider the application, discuss the specifications with the applicant/property owner, and either approve or deny this application at said meeting.

To be completed by the Village Clerk:

The above driveway plan has been (approved, denied) by the appropriate jurisdiction on the ___ day of _____, _____.

The above driveway proposal has been inspected by the Village of North Freedom and determined to meet the minimum standards and the applicant and / or property owner is hereby authorized to commence construction.

On this _____ day of _____, _____.

Village of North Freedom Clerk Signature